



Bestwood Village Parish Council



Date: Tuesday 14th May 2024 at 7pm
(or following the Annual Parish Meeting)
At St Mark's Church Bestwood Village

You are summoned to attend the ANNUAL FULL COUNCIL meeting to be held for the purpose of transacting the business on the agenda below.

Issued on 2nd May 2024 by **Louise Turgoose (CILCA)**
Clerk and Responsible Financial Officer
clerk@bestwoodvillagepc.org

AGENDA

Ahead of the meeting, the Council observes a moment of silence to remember those that have passed

1	To elect a Chairman for 2023/24 year (<i>who will sign the Declaration of Office</i>)
2	To elect a Vice Chairman for 2023/24 year
3	To receive apologies for absence
4	To receive and consider declarations of members' interests and dispensations from non-participation
5	To receive and approve the minutes of the Council meeting held on 9 th April 2024
7	To receive and note any update on actions arising from previous Parish Council decisions (not included elsewhere on the agenda)
8	To receive reports from a) County Councillor b) Borough Councillors c) Parish Councillors
9	To receive Parishioners questions/statements (normal duration 15 minutes)

10	<p>To delegate authority to <i>the clerk/a minimum of 2 Councillors</i> in agreement to respond/spend on behalf of the Council as follows;</p> <ul style="list-style-type: none"> • Responding to District Council on residential planning applications • Authorising repairs to Council equipment (eg playgrounds) up to a maximum of £250 per item between meetings • Purchasing and reclaiming costs of plants for Council planters up to a maximum of £100 per occasion • Instructing the Lengthsman to carry out work on behalf of the Council • Maintaining the notice boards with agenda and other statutory items 																																													
11	<p>To approve payments for the month (as e-mailed to Councillors to pay)</p> <table border="1" data-bbox="284 931 1476 1435"> <tr> <td>Countrywide Ground</td> <td>-£160.00</td> <td>Invoice 564964</td> </tr> <tr> <td>Kbs Depot</td> <td>-£528.00</td> <td>18846 - Bench</td> </tr> <tr> <td>Jack Ashworth</td> <td>-£200.00</td> <td>Chair Allow</td> </tr> <tr> <td>GBC General Accoun...</td> <td>£20,000.00</td> <td>Precept</td> </tr> <tr> <td>HMRC</td> <td>£3,642.80</td> <td>Vat Reclaim</td> </tr> <tr> <td>Hugo Fox</td> <td>-£11.99</td> <td>Inv5080</td> </tr> <tr> <td>Hawthorne School</td> <td>-£900.04</td> <td>Grant For PT</td> </tr> <tr> <td>EL Graphic Design</td> <td>-£75.00</td> <td>Consultation Invoice T2230424</td> </tr> <tr> <td>Louise Turgoose</td> <td>-£15.09</td> <td>Phone Contract</td> </tr> <tr> <td>Louise Turgoose</td> <td>-£315.15</td> <td>Pay Bvpc</td> </tr> <tr> <td>HMRC</td> <td>-£78.60</td> <td>475pp01409936</td> </tr> <tr> <td>Claire Brown</td> <td>-£58.80</td> <td>Typeform Subscription</td> </tr> <tr> <td>Claire Brown</td> <td>-£168.81</td> <td>Consultation Printing</td> </tr> <tr> <td>Claire Brown</td> <td>-£167.94</td> <td>Consultation Boxes</td> </tr> <tr> <td>Countrywide Ground</td> <td>-£175.00</td> <td>Invoice 571245</td> </tr> </table>	Countrywide Ground	-£160.00	Invoice 564964	Kbs Depot	-£528.00	18846 - Bench	Jack Ashworth	-£200.00	Chair Allow	GBC General Accoun...	£20,000.00	Precept	HMRC	£3,642.80	Vat Reclaim	Hugo Fox	-£11.99	Inv5080	Hawthorne School	-£900.04	Grant For PT	EL Graphic Design	-£75.00	Consultation Invoice T2230424	Louise Turgoose	-£15.09	Phone Contract	Louise Turgoose	-£315.15	Pay Bvpc	HMRC	-£78.60	475pp01409936	Claire Brown	-£58.80	Typeform Subscription	Claire Brown	-£168.81	Consultation Printing	Claire Brown	-£167.94	Consultation Boxes	Countrywide Ground	-£175.00	Invoice 571245
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12	<p>To receive and approve</p> <ol style="list-style-type: none"> a) End of year accounts for 2022/23 year b) Agree and sign bank statements to accounts for the year c) Receive the internal auditors report d) Receive the VAT reclaim for 2022/23 																																													
13	<p>Receive and approve the Annual Accounting Statements (AGAR)</p> <ol style="list-style-type: none"> a) To consider and complete the Annual Governance Statement b) To consider and approve the accounting statements by the RFO c) To agree issuing of Inspection of Public Rights notice 																																													

14	To discuss and approve appointment of an internal auditor for 2024/25 year; £114
15	To review and approve updated Standing Orders (first presentation)
16	To review and approve updated Financial regulations
17	To review and approve updated policies and remits
18	To review and approve asset register for 2024, including additional benches and planters
19	To review and approve insurance cover and renewal quote; £1,300.64 for 1 year, or £1,251.79 per year for 3 years (LTU)
20	To approve Countrywide Grounds maintenance contract renewal; increasing from £160 to £175 per month (incl VAT)
21	To discuss and approve application for Gedling flood alleviation initiatives
22	To receive update on Website and Councillor's e-mail addresses
23	To receive reports and discuss Lengthsman Scheme update
24	To receive reports and discuss consultation
25	To receive reports and discuss planning applications review
26	To receive reports and discuss update on traffic issues
27	To receive reports and discuss playground inspections and repair
28	To agree the date and time of the next meeting (Tuesday 11 th June 2024)