



Bestwood Village Parish Council



Date: Tuesday 14th March 2023 at 7pm
(or after the Annual Parish Meeting if later)
At St Mark's Church Bestwood Village

You are summoned to attend the FULL COUNCIL meeting to be held for the purpose of transacting the business on the agenda below.

Issued on 7th March 2023 by **Susan Stack (CiLCA)**
Locum Clerk to the Council
clerk@bestwoodvillagepc.org

AGENDA

- 1 Silence to remember those that have passed
- 2 To receive apologies for absence
- 3 To receive and consider - Declarations of members' interests and dispensations from non-participation
- 4 To receive and approve the minutes of the Council meeting held on 14th February 2023
- 5 To receive and note - Any update on actions arising from previous Parish Council decisions (not included elsewhere on the agenda)
- 7 To receive - Parishioners questions/statements (normal duration 15 minutes)
- 8 To receive reports from
 - a) County Councillor
 - b) Borough Councillors
 - c) Parish Councillors
- 9 To receive and approve
 - a) Cashbook summary of transactions since last report
 - b) Donation in memory of local resident from Chairmans' allowance
 - c) Invoices received for authorisation

10 To appoint Mr S Arundel as internal auditor for 2022/23 year

11 To discuss – Items relating to Clerks role and management

- a) Clerks Calendar
- b) Job Description (including monthly checklist of tasks)
- c) Councillors' management of Clerk's work
- d) Handover, training and mentoring arrangements
- e) Timetable for advertising and appointment

12 To receive reports and discuss;

- a) Environment working group Report
- b) Lengthsman Scheme update
- c) S106 Monies – Projects & Consultation.
- d) Planning applications review
- e) Update on traffic issues
- f) Storage room for Council property
- g) Playground inspections and repair
- h) Christmas lights, invoice dispute
- i) Community events

13 To agree the date and time of the next meeting (11th April 7pm)