

# Bestwood Village Parish Council

**Date:** Tuesday 12<sup>th</sup> March 2019 at 7.30 p.m.

**Venue:** St Marks Church, Bestwood Village

**Present**

**Councillors:**

Portia Newling

Chair

Jack Ashworth

Vice Chair

Dave Braithwaite

Marlene Gee

Janis Pauley

Sandra Stanford-Barclay

County Cllr C Barnfather

**In addition:**

Four members of the public

## MINUTES

2019.023	Welcome from the Chairman <b><i>The Chairman welcomed all participants and explained that other than in item 7 they are there in an advisory/observational capacity only.</i></b>
2019.024	Silence to remember those who have passed <b><i>The meeting remembered.</i></b>
2019.025	To receive - Apologies for absence <b><i>F Beckwith</i></b>
2019.026	To receive and consider - Declarations of members' interests and dispensations from non-participation <b><i>PN, MG, JP and JA – Grant Applications</i></b>
2019.027	To receive and approve - Minutes of the Parish Council meeting held on 8 <sup>th</sup> January 2019 <b><i>It was resolved to receive and approve the minutes (PN/JA)</i></b>

2019.028	<p>To receive and note - Any update on actions arising from previous Parish Council decisions</p> <p><b><i>Still awaiting news on litter bin from land owner</i></b></p> <p><b><i>Still awaiting estimates for play park item</i></b></p> <p><b><i>Notice board amendments completed</i></b></p> <p><b><i>Seat in bus shelter – Highways are going to inspect to see if it is suitable</i></b></p> <p><b><i>Clerk to purchase Hard Drive for backup (£50) and check Dropbox for transferring data.</i></b></p> <p><b><i>Metal cabinet ongoing – no update on donation offer</i></b></p> <p><b><i>Keepers Close update; Situation has changed and Langridge have now said the Spinal road will not be available for use until after houses have been built and sold. Therefore Keepers Close will be the only vehicle access to the school (possibly for 12 months). Cllr Barnfather agreed with this view being accurate.</i></b></p> <p><b><i>Road Markings, School and Green have been dealt with at the Open Day</i></b></p> <p><b><i>Dog mess ongoing</i></b></p> <p><b><i>Road re-surfacing – nothing is on for this years schedule and so JP to write to get them put on the list</i></b></p>
2019.029	<p>To receive - Parishioners questions/statements</p> <p><b><i>Concerns about parking around the school and neighbouring roads</i></b></p>
2019.030	<p>To receive - Reports from Parish, Borough and County Councillors</p> <p><b><i>Cllr Barnfather reported that knee rail/small posts will be installed as arranged between Gedling and County Councils at the Spinney.</i></b></p> <p><b><i>The current school car park may be used as a drop off for the new school with enforcement action from its inception.</i></b></p> <p><b><i>TRO proposals are in place to regulate parking during school drop off and pick up times and the Spinney/Green area has already been identified.</i></b></p> <p><b><i>Cllr Barnfather will look into ways of making the Green a one way system.</i></b></p>
2019.031	<p>To discuss – Setting up working group to progress Hawthorne School project (PN) Update on project so far (JA)</p> <p>To discuss – Presentation by Pathway Housing Solutions (PN)</p> <p><b><i>Henri Baptiste, a representative of Pathway Housing (PHS) outlined their objectives to provide social housing, shared ownership and rental and are a community interest company, having run an engagement event in January. Hawthorne School site is being considered and the village is going to change with lots of new housing. PHS is keen to retain the community interest in its development and work together.</i></b></p> <p><b><i>It was agreed to set up a working group with PHS, Councillors and others including, critically Notts CC to establish parameters (JA/MG).It was agreed that MG, JA, PN will discuss inviting others to join them in the Working Group by e-mail. David Hughes is to be invited from Notts CC.</i></b></p>

2019.032	<p>To discuss - Grant application forms received; Bestwood Village Christmas Tree Appeal 2019 (Mrs M Gee) £500 <b>MG,JA,JP declared an interest and did not take part in decision-making or vote. Agreed in full(SB/DB)</b></p> <p>Bestwood Miners Sports and Recreation (Miss M Duffy) £2000 <b>Mary answered questions on this project. It was agreed to support in full (PN/JA)</b></p> <p>Fun Factory (Mrs P Newling) £500 <b>PN declared an interest and did not take part in decision-making or vote. The grant was re-affirming the grant based on paperwork now being received (MG/SB)</b></p>
2019.033	<p>To discuss - Encouraging people to stand as Parish Councillors and Election 2019 <b>The Clerk has forwarded an e-mail to Councillors for the notice boards. It was agreed to put on the front page of the website. Councillors were encouraged to spread the word.</b></p>
2019.034	<p>To discuss - Appointment of an Internal Auditor (SS) <b>Agreed that the BSA 2017/18 Internal Auditor to be invited to continue (PN/JA)</b></p>
2019.035	<p>To receive – Full Income and expenditure as at 28<sup>th</sup> February 19 for the Council (SS) <b>Noted</b></p>
2019.036	<p>To discuss – GDPR and the Council (SS) <b>Clerk to put in place e-mails and produce policies at next meeting for after the election</b></p>
2019.037	<p>To discuss – Memorial to Denis Beeston (MG) <b>It was postponed pending future opportunities that may arise at the Social Club, School etc.</b></p>
2019.038	<p>To discuss – Reclaiming VAT <b>It was agreed that the Clerk will register the Council to reclaim VAT if not already done by previous Clerk</b></p>
2019.039	<p>To authorise - Invoices to be paid <b>These were authorised</b></p>
2019.040	<p>To discuss - Updates/reports on previous Grant applications <b>None</b></p>

2019.041	<p>To receive and discuss - Updates on the Bestwood Village and Killarney Park plan (MG/SSB/JP)  <b>Meeting held by members and ideas discussed. Wildflower meadow near the community centre not able to progress;</b>  <b>Killarney Park are concerned about the lighting and can the Council fund a H&amp;S inspection to force the owner to do something about it. Recounted that at a previous meeting the owners said the lighting was adequate. JP to approach Gedling regarding possible inspectors that could do it. May be something in the leases about lighting levels that could be brought to the owner's attention.</b>  <b>Killarney Park, sign to coach drivers is in the wrong place for them to turn around and a sign is being installed to help accidental entry.</b>  <b>JP to submit a report on progress to the Clerk so that she can update the main document.</b></p>
2019.042	<p>To discuss - Planning applications received &amp; Traffic issues  <b>Via report – extending the 30MPH zone was welcomed but need to consider the entire length of the road, including that it the City zone. Agreed that JP will contact officer at the Council for their views and reply to Jeff Burton on behalf of the Council.</b>  <b>Noted that plans from Langridge may be subject to additional changes and had not gone through the formal planning application process for comment. DB has been looking into this and a new application will be expected. Concern at removal of hedges and trees without any apparent necessity and installation of fences in place of lost hedgerows.</b></p>
2019.043	<p>To consider - delegating two Councillors to monitor Planning web portals &amp; to post future planning links onto website "Documents" page  <b>It was agreed that DB and PN will check weekly and send on any planning links to the Clerk to load on website.</b></p>
2019.044	<p>To discuss - Services for the village (PN)  <b>Need to arrange a meeting with Mark. PN and JA to arrange, inviting Parish Councillors. Include bus services.</b></p>
2019.045	<p>To discuss - Risk Assessments (DB/Clerk)  <b>It was resolved to adopt the Financial Risk Assessment (PN/JA)</b></p>
2019.046	<p>To discuss - Adult Out Door activity Equipment (SSB)  <b>SSB outlined an aspiration to have equipment on Killarney park. Insurance Company want to know if the Parish Council will maintain, be responsible for equipment, surfacing and fencing and if so it is needed in writing. The Council agreed that they were unable to take on the responsibility on private land and the only option would be to have a lease to the Parish Council.</b></p>

2019.047	<p>To discuss – Defibrillators (SSB)  <b><i>SSB reported that two defibrillators are on the park but the person who maintains and fundraises for them is no longer there. Suggested that a grant application be submitted for this purpose.</i></b></p>
2019.048	<p>To receive and discuss - Lengthsman updates (SS)  <b><i>The Clerk reported that there had been no recent updates, Clerk to chase up and establish number of hours outstanding.</i></b></p>
2019.049	<p>To note - The date, time and decide on location for the next Parish Council meetings:  Annual Parish Meeting – Killarney Park 9<sup>th</sup> April 7.30pm <b><i>Noted</i></b>  Annual Parish Council Meeting - Killarney Park 14<sup>th</sup> May 7.30pm <b><i>Noted</i></b>  To discuss – Refreshments for the Annual Parish Meeting <b><i>It was agreed that SSB arrange a buffet for up to £50 (SSB/DB)</i></b></p>